



# Latin American Studies Graduate Certificate Application Form

## Certificate Description and Requirements

See Page 4 for full description of Certificate requirements.  
Or visit: <https://latin-american-studies.utah.edu/graduate/grad-certificate.php>

## I. Applicant Information

The University of Utah’s Center for Latin American Studies is committed to prioritizing diversity, equity, and inclusion in all our outreach and programming efforts. The information that you submit regarding gender, race/ethnicity, and citizenship will remain confidential and only be used by the Center for statistical, internal reporting purposes and doesn't factor into award decisions.

Full Name: \_\_\_\_\_ UNID: \_\_\_\_\_  
 Last First M.I.

Gender: \_\_\_\_\_ Pronouns: \_\_\_\_\_ Ethnicity: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_  
 (MM/DD/YYYY)

Phone: \_\_\_\_\_ Umail: \_\_\_\_\_ Permanent Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

## II. Academic Record

College: \_\_\_\_\_ Department: \_\_\_\_\_ Degree Program: \_\_\_\_\_  
 (MA, JD, PhD...)

Major(s): \_\_\_\_\_ Minor(s): \_\_\_\_\_  
 (If not applicable, put NA)

Expected Graduation: \_\_\_\_\_ Current Cumulative GPA: \_\_\_\_\_  
 (Semester/Year)

Research Concentrations: \_\_\_\_\_

Which professional field do you hope to work in after graduation? (Select one)

- Elementary/Secondary Education
- Federal Government
- Foreign Government
- Graduate Studies
- Higher Education
- International Organization (Based in US)
- US Military
- Private Sector (For profit)
- Private Sector (nonprofit)



### III. Latin America Content Courses

Which Courses have you already taken that meet Certificate Requirements? (Must be grad course levels 6000+)

Course Number	Course Name	Semester	Year	Credits	Grade

Do you plan to use any of the following to meet the requirements:

- Directed Readings   
  Field Research   
  Practicum   
  Study Abroad   
  Internship

If so, provide a brief description:

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Which 2 departments do you plan to take Latin American Content Courses through?

Department 1: \_\_\_\_\_ Department 2: \_\_\_\_\_

### IV. Latin American Language

Which Latin American Language do you plan to use towards the certificate requirements?

- Spanish   
  Portuguese   
  Nahuatl   
  Quechua/Kichwa

How do you plan to demonstrate the reading and oral proficiency in the above language?

\*See page 4 for proficiency requirements

- Language Assessment Exam   
  Language Course   
  Native Speaker

### V. Advanced Knowledge & Interdisciplinary Perspective

Select 2 graduate projects below that you plan to complete by graduation. See page 4 for more details (min. 25% Latin America Content):

- Dissertation   
  Master’s Project Paper/Thesis   
  Internship  
 Practicum   
  Graduate Level Research Paper   
  MA Comprehensive Exam  
 Extra 3 credit Latin America Content Course   
  Not Yet Decided



## VI. Application Letter

Please briefly explain why you are applying and how this Certificate will help you achieve your future personal or academic goals.

## VII. Submission

Please combine this application form with any additional attachments into one single PDF document and submit them to [clas@utah.edu](mailto:clas@utah.edu). This application form is the first step in receiving a certificate and must be submitted at latest by the add/drop period of the semester of graduation. Following submission, the Latin American Studies Advisor will reach out to you to confirm your plans and eligibility. All Certificate requirements must be met and submitted no later than the last day of exams of the graduating semester. Notifications are sent via Umail, please check your Umail account for notifications during and after the application submission. For any questions regarding the application please contact Roxanna Lee at [clas@utah.edu](mailto:clas@utah.edu).

\*\*\*\*\*If you are applying as an individual who has a BA or BS degree, but are not matriculated/enrolled in a graduate program, must attach the following to this application: \*\*\*\*\*

- 1) Show a minimum undergraduate GPA of 3.0 via a transcript. \*\*\*\*\*
- 2.) Submit one letter of recommendation in a signed and sealed envelope. \*\*\*\*\*
- 3.) Submit a writing sample that showcases academic capabilities. \*\*\*\*\*
- 2) Identify the personal or professional goals you will be working towards through the certificate. \*\*\*\*\*

*I certify that my answers are true and complete to the best of my knowledge. I will communicate my Certificate course plans with the Latin American Studies Advisor and meet with them prior to graduation to confirm I have met all requirements.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Certificate Requirements

- **15 credits of coursework related to Latin America at graduate level (6000+).**
  - Students may count up to 9 credits for the following activities with prior approval: directed readings, field research, practicum, study abroad, and internship experiences when related to Latin America and have graduate credit assigned.
- **Coursework must be taken within at least two different academic Departments.**
- **All courses must be approved** by the Center for Latin American Studies, pre-approval is highly recommended to ensure credit.
- **Demonstrate intermediate to intermediate-high reading and oral proficiency** in one of the following Latin American Languages: Spanish, Portuguese, Nahuatl, Quechua/Kichwa.
  - Proficiency requirements:
    - \*Spanish/Portuguese- Intermediate-high (3000+)
    - \*Latin American Indigenous languages for example: Nahuatl, Quechua/Kichwa- Intermediate (2000+)
    - \*Native Speaker of Latin American Language
  - This can be met by passing a language evaluation through the World Languages and Cultures office, completing a language course at the 3000 level or higher, providing a qualifying passport of a country that speaks your native language or providing evidence of native speaker proficiency.
- **Complete 2 graduate projects** with minimum 25% content related to Latin America (e.g. dissertation, master's project paper/thesis, internship, practicum, graduate level research paper. A full list can be seen in section V.).
  - In lieu of a graduate project, a student may complete an additional 3 credits of Latin America-related coursework.
- **Complete a 1-2 pg. Reflection Paper** summarizing your research experience and coursework with an emphasis on how interdisciplinary and diverse perspectives have enhanced your understanding of Latin America and how this will benefit you in your future academic or career goals.