



Center for Latin American Studies (CLAS) MA Conference Travel Award

The Center for Latin American Studies (CLAS) will consider proposals from current LAS MA students for up to \$500 to attend or present at a conference. Please note that applicants that will be presenting will be given preference in the application process. Students are only eligible for the award once during the LAS MA program. **To apply please complete the following application form and return it to clas@utah.edu by February 10, 2023.**

I. Applicant Information

Full Name: _____ UNID: _____
Last First M.I.

What professional field do you hope to work in after graduation? (Select one):

- | | | |
|---|--|---|
| <input type="checkbox"/> Elementary/Secondary Education | <input type="checkbox"/> Federal Government | <input type="checkbox"/> Foreign Government |
| <input type="checkbox"/> State or local government | <input type="checkbox"/> Graduate Studies | <input type="checkbox"/> Higher Education |
| <input type="checkbox"/> International Organization (Based in US) | <input type="checkbox"/> International Organization (Outside US) | <input type="checkbox"/> US Military |
| <input type="checkbox"/> Private Sector (for profit) | <input type="checkbox"/> Private Sector (nonprofit) | |

II. Conference Information

Name of Conference: _____
 Conference Location: _____ Conference Dates: _____

Please indicate how you intend to participate in the conference below: (Select One)

- I have received notice that my proposal was accepted and will present at the conference. If your proposal was accepted, please include a copy of the acceptance or confirmation of your presentation with your application.
- I am planning to apply or have applied but have not received notice that the proposal was accepted
- I do not intend to present at the conference but wish to attend

III. Budget

Use the Budget form to provide a realistic estimate of the total costs for your proposed research trip. Include details about the cost basis for the calculation (for example, amount for meals per day in the field, per diem rates* to calculate this can be found here). Be sure to attach a printout of the airfare cost for the proposed itinerary from an airline or a travel service such as Orbitz or Expedia with your application.

Expense	Details	Total Cost
Conference Registration		
Airfare (<i>attach itinerary & quote</i>)		
Lodging		
Other (<i>please specify</i>)		
TOTAL COST		\$
TOTAL COST REQUESTED FROM CLAS (up to \$500)		\$

*Please use the following links to look up [US per diem rates](#) and [international per diem rates](#)



Please specify all other sources of funding you have applied for or plan to apply for to support your participation in this conference including funds requested or awarded from other departments.

Funding Source:	Amount:

IV. Proposal Justification

In one to two paragraphs please provide a description of the conference and your presentation. Describe how your presentation and participation in the conference will contribute to your academic, and professional goals. If you are applying for support to attend the conference, please describe the conference and include any other relevant information as to how your attendance at this conference is vital to your academic, professional, or research goals.

V. Signature

All applications are due February 10, 2023, late and/or incomplete applications will not be considered.
Award notifications are sent via Umail. Please check your Umail account for award notifications 2-3 weeks after the application deadline.

I certify that my answers are true and complete to the best of my knowledge.

Signature: _____ Date: _____